

Date & Time:

To,
The Branch Manager
Dhanlaxmi Bank
Branch:.....

Dear Sir/Madam,

Request for Stop Payment of Cheque

Please arrange to stop payment of the cheque (S) issued from my/our account, The details of the cheque (S) is/are given below.

Account Number		
Cheque No./Series	From	To
Cheque Date		
Cheque Amount		
Issued to/Favouring		

I/We authorize the Bank to debit the Stop Payment Charges applicable from my/our Account.

Name and Signature of Account Holder (s)

Acknowledgment Slip

We acknowledge the receipt of request for Stop Payment of Cheque from Mr./Mrs./M/S. _____
relating to account number _____ for cheque (Details) _____

Date:

Time:

Bank official (Sign, Stamp, Date & Seal)
For Dhanlaxmi Bank Ltd.