

Documents required for Pre Owned car :

A - Salaried Individuals

- Duly filled Application Form
- Passport size colored photographs
- Identity proof – Pan Card/Passport copy/Voters ID card/ Driving License/ Employee ID Card (If employed with MNCs/PSUs/Public limited companies/ other government companies)
- Address Proof – Telephone Bill/Electricity Bill/Ration Card/Life Insurance premium receipt/Sale Agreement/Municipality TAX receipt/Property Tax Receipt/Valid Leave and License agreement.
- Income Proof – 6 months salary slip/Salary certificate and Form 16 and ITR for last 2 years
- Bank Statement – Latest 06 months bank statements

B – Self Employed/Professional

- Duly filled Application Form
- Passport size colored photographs
- Identity proof – Pan Card/Passport copy/Voters ID card/ Driving License
- Address Proof – Telephone Bill/Electricity Bill/Ration Card/Life Insurance premium receipt/Sale Agreement/Municipality TAX receipt/Property Tax Receipt/Valid Leave and License agreement.
- Income Proof – Last 3 years ITR and One previous year ITR with Advance tax challan of current year
- Bank Statement – Latest 6 months bank statements

C – Partnership Firms

- Duly filled Application Form
- Address Proof – Telephone Bill/Electricity Bill/Ration Card/Life Insurance premium receipt/Sale Agreement/Municipality TAX receipt/Property Tax Receipt/Valid Leave and License agreement.
- Proof of Income – Audited Financials and ITRs for last 03 years.
- Partnership Deed
- Bank Statement – Latest 06 months bank statements

D – Private Limited Company

- Duly filled Application Form
- Address Proof – Telephone Bill/Electricity Bill/Ration Card/Life Insurance premium receipt/Sale Agreement/Municipality TAX receipt/Property Tax Receipt/Valid Leave and License agreement.
- Proof of Income – Audited Financials and Last 03 years ITR

- Memorandum of Association / Articles of Association
- Bank Statement – Latest 06 months bank statements

E – Public Limited Company

- Duly filled Application Form
- Address Proof – Telephone Bill/Electricity Bill/Ration Card/Life Insurance premium receipt/Sale Agreement/Municipality TAX receipt/Property Tax Receipt/Valid Leave and License agreement.
- Proof of Income – Audited Financials and Last 03 years ITR
- Memorandum of Association / Articles of Association
- Bank Statement – Latest 06 months bank statements